

To: All Councillors

When calling please ask for:  
Ben Bix, Democratic Services Manager  
**Policy and Governance**  
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Direct line:  
Calls may be recorded for training or monitoring  
Date: 1 March 2024

Dear Councillor

A Meeting of the EXECUTIVE CO-PORTFOLIO HOLDER FOR HOUSING DECISIONS was held on Thursday, 29 February 2024. The Decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON FRIDAY, 8 MARCH 2024**. Members must notify Susan Sale, Executive Head of Legal & Democratic Services, by e-mail, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **five non-Executive Members may call-in** a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

Yours sincerely

SUSAN SALE  
Executive Head of Legal & Democratic Services

## **NOTE FOR MEMBERS**

The item numbers below correspond to the item numbers on the Agenda.

### **AGENDA**

#### **5 HRA PLANNED WORKS: KITCHEN AND BATHROOM CONTRACT EXTENSION**

Having considered the comments of the Landlord Services Advisory Board (Executive Working Group), the Executive Co-Portfolio Holder for Housing, Cllr Paul Rivers,

**RESOLVED to,**

#### **Recommendation**

1. An extension to the current PILON contract by two years (terms and conditions to remain the same) for planned kitchen and bathroom replacement works.

#### **on(s) for Recommendation:**

1. Waverley have a duty to ensure that all their homes have reasonably modern facilities and meet the Decent Homes standard.
2. PILON currently supplies planned kitchen and bathroom replacement services to Waverley via a measured term contract, which was signed in June 2022, and procured on a '2+2' year term.
3. Waverley have developed a good working relationship with the incumbent contractor, PILON. The quality of the product delivered on-site over the last 18 months has been consistent. PILON are providing a good service and value for money.
4. The Planned Works Team recommend extending this current arrangement for two years until March 2026. This option provides Waverley with time to procure replacement contracts as well as releasing resources to complete other current high-priority procurement workloads.

#### **6 HRA PLANNED WORKS: EXTERNAL DECORATIONS AND ROOFLINE WORKS CONTRACT EXTENSION**

Having considered the comments of the Landlord Services Advisory Board

(Executive Working Group), the Executive Co-Portfolio Holder for Housing, Cllr Paul Rivers,

**RESOLVED to,**

**Recommendation**

1. an extension to the current Ian Williams (Planned) contract by one year (terms and conditions to remain the same) for planned external redecoration and roofline replacement works.

**Reason(s) for Recommendation:**

1. Waverley have a duty to ensure that the condition of the external fabric of council homes are maintained to a reasonable standard, to ensure that the components maintain performance and are not subject to premature failure.
2. Cyclical maintenance, including external redecorations and roofline replacement works; are typically included in our annual budgets and asset management strategy.
3. Ian Williams Limited (Planned) currently supply external redecoration and roofline replacement services to Waverley via a measured term contract, which commenced in April 2019, and was procured on a '5+1+1+1+1+1' year term.
4. Waverley have developed a good working relationship with the incumbent contractor, Ian Williams (Planned). The quality of the product delivered on-site has been consistent and reasonable over the last few years. Ian Williams (Planned) are providing a good service and value for money.
5. The Planed Works Team recommend extending this current arrangement for an additional year, until March 2025. This option provides Waverley with the time to procure replacement contracts as well as releasing resources to complete other high-priority procurement workloads.

**For further information or assistance, please telephone Ben Bix,  
Democratic Services Manager on 01483 523226**

